



香港浸會大學
HONG KONG BAPTIST UNIVERSITY

Handbook

for International

Undergraduate

Students

2017/18





Dear International Students,

Warm welcome! We are delighted that you have chosen to spend your next few years at Hong Kong Baptist University (HKBU) – the second oldest institution of higher learning in Hong Kong. We trust your time here will be educational, enlightening, and enjoyable.

Soon you will be embarking on a journey to Hong Kong – Asia's world city. Let me assure you that Hong Kong is a fascinating place. It is multi-cultural, international, and cosmopolitan. It is where East meets West and the traditional meets the modern. Hong Kong has so much to offer its first-time visitors. I encourage you to take full advantage of your stay to enjoy your experience in Hong Kong.

During your studies with us at HKBU and in Hong Kong, you will be exposed to lifestyles, beliefs, attitudes, and even values that will be somewhat different from what you are used to. You will not agree with all that you encounter – much will be new and strange, much will serve to enlighten and delight you, and much will puzzle and frustrate you. You will find some of what you encounter unacceptable from your cultural points of view and experiences, but I invite you to keep an open mind and exercise flexibility. Allow these differences to enrich your experience, and not to negate it.

In the global community in which we live, it is important that we attempt to learn from each other and to understand each other; such understanding will lead to acceptance of the people around us, which is a significant part of this kind of educational and cultural exchange. Remember that the local students will find things about you and your experiences that are strange and different to them; they too will not agree with nor accept all that you do. It is always a two-way street! Patience, open-mindedness, and flexibility are some of the key qualities that you will need to call upon in many instances.

Finally, we hope that you will find this brief handbook helpful. It is designed to assist you by providing some of the information you may want, or need about HKBU and Hong Kong. Please take the time to read it through and let us know if you have any suggestions or comments.

Once again, welcome to HKBU and Hong Kong. We look forward to having you join us and to getting to know you personally.

Sincerely,

Peter Li
Director, International Office

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MEET AND GREET SERVICE

A **free** "Meet and Greet Service" operates on August 14, 2017 for all **new** international undergraduate students living on campus (viz. Undergraduate Halls). If you would like to be met at the Hong Kong International Airport by our student ambassadors, please use the e-Arrival Form <https://goo.gl/forms/mA4jyfd1psvfy3Cv1> to tell us your arrival time in Hong Kong. If, for any reason, your travel plans change, please be sure to notify us immediately via email intl@hkbu.edu.hk, fax (852) 3411-5568, or phone (852) 3411-5366/6470. Otherwise, there may be nobody to meet and greet you upon arrival.

ARRIVAL IN HONG KONG

At the Hong Kong International Airport

After you have landed, please proceed to Arrival Immigration. You will need to have the following items ready for the authorities:

- Passport with student visa^(Notes); and
- Completed arrival card (usually distributed on the plane before landing, or picked up near Arrival Immigration).

(Notes) ***Student Visa: Please have your student visa attached to a blank page in your passport. Be sure that the immigration officer sees the visa and admits you into Hong Kong on the student visa. Otherwise, the officer may issue you a tourist visa which will not allow you to begin studies in Hong Kong. Draw attention to the student visa; sometimes the immigration officer might overlook it.***

You will then collect your baggage at Baggage Claim (baggage carts are **free**) and walk through Customs.

From Customs, you will go to the large Arrivals Hall, divided into "Hall A" and "Hall B". Whether you exit through section "A" or "B" will depend on your flight number and baggage carousel.

Please make your way to the large Arrivals Hall – **in front of "McDonald's" near Hall A**. Our student ambassadors will be waiting for you there. They will be holding a "Hong Kong Baptist University" sign. Please look out for them! The student ambassadors will transport you to the university campus and assist you to check-in at the Undergraduate Halls.

Lost Baggage

Sometimes check-in baggage does not arrive in Hong Kong when you do (due to various factors). Usually there is no problem with lost baggage, but it does happen, with lost baggage usually arriving within the next day or two. Packing an extra change of clothing in your carry-on bag is a safe and wise precaution.

Be sure to report any lost baggage to your airline representative before you exit the baggage claim area of the Airport. Use the Undergraduate Halls address and telephone number as the local Hong Kong contact. The airline will deliver your lost baggage to you once it arrives.

MAKE YOUR OWN WAY TO HKBU

If you wish to make your own way to HKBU, you have various choices of ways to come to the University.

From the Hong Kong International Airport

By Bus: You may take Citybus No. E22 (time: 0530-2400 hours) at the Airport Ground Transportation Centre to "Kam Shing Road, Junction Road" (HK\$18). The whole journey will take you about 1 hour and 30 minutes.

By Taxi: You may take an urban taxi (red) at the Airport Terminus to HKBU which takes about 45 minutes and it costs about HK\$300 (inclusive of bridge and/or tunnel fees). In addition, HK\$6 (red taxi) will be charged per piece of baggage. Show the taxi driver the address label below. You can use this address when you need a taxi to get to HKBU during your stay in Hong Kong (some taxi drivers do not speak and/or understand English).

By Airport Express Train: You may take the Airport Express Train to the Kowloon Station (HK\$105). From the Kowloon Station, then take a taxi to the University. The ride takes about 20 minutes and it costs about HK\$65. In addition, HK\$6 will be charged per piece of baggage.

Address Label in Chinese and English

HKBU Undergraduate Halls

Undergraduate Halls
Hong Kong Baptist University, 5 Baptist University Road, Kowloon Tong
Phone: 3411-2602 (9:00 a.m. – 11:00 p.m.)
3411-2665 (after 11:00 p.m. for emergency situations only)

九龍塘浸會大學道 5 號
香港浸會大學學生宿舍
電話： 3411-2602 (上午 9 時至晚上 11 時)
3411-2665 (晚上 11 時後)

Room Check-in

The earliest date for room check-in is August 14, 2017. To check into your room, please present your passport and HKBU admission letter at the Service Counter of the Hall Management Office, Room SRH-G4, Ground Floor, Undergraduate Halls. Your HKBU student ID card and a room key card will be given to you.

Your HKBU student ID card is pre-loaded with HK\$100 providing you with access to room air conditioning and other facilities. Additional monetary value can be added to your student ID card as needed.

VISA, HKID AND EMPLOYMENT

Money for Transportation

You must have Hong Kong dollars to pay bus, taxi and train fares. After collecting your baggage (baggage carts are free) at Baggage Claim and/or going through Customs, you can change some of your home money into Hong Kong currencies at the Airport.

The bank/money changers are conveniently located at the Airport.

Unless you are arriving on a Saturday afternoon/evening or a public holiday, it probably would be best to have no more than HK\$1,000 to HK\$1,500 on hand.

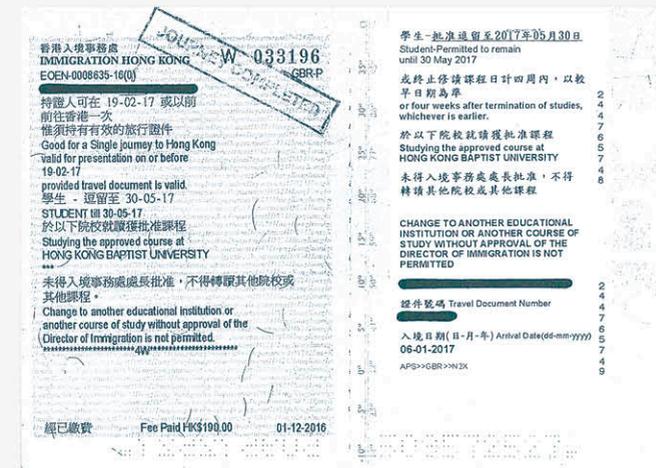
Please note that banks and money changers do charge a commission for money exchange. The section "Currencies" provides more details.

There are two minibanks on campus and you can change money there during normal office hours. However, if you are arriving on a weekend or public holiday, you may want to keep a small amount of cash before the banks open.

STUDENT VISA

The Hong Kong Immigration Department issues student visas to applicants enrolling in a full-time course of study at the University.

Before you enter Hong Kong, please have your student visa attached to a blank page in your passport. **Be sure that the immigration officer sees the visa and admits you into Hong Kong on the student visa.** Otherwise, the officer may issue you a tourist visa which will not allow you to begin studies in Hong Kong. Draw attention to the student visa; sometimes the immigration officer might overlook it.



HONG KONG IDENTITY CARD

By law (Registration of Persons Ordinance), all residents in Hong Kong who are aged 11 and above are required to register for a Hong Kong identity card (HKID). Also, any bona fide traveler who is staying for more than 180 days in Hong Kong is required to register for a HKID within 30 days upon arrival. Therefore, you must register for a HKID and carry it with you at all times in Hong Kong. There is no charge for the issuance of a HKID. We strongly encourage you to schedule an online appointment with the Hong Kong Immigration Department prior to arrival. Online appointment can be made 24 working days in advance. Please try to schedule a day on August 28, 29, 30 or September 1, 2017. For example, if you would like to make an appointment to apply for a HKID on August 28, 2017, the earliest date you could do so online will be July 25, 2017. Please follow the steps below.

1. Appointment Booking Service website:
<http://www.gov.hk/en/residents/immigration/idcard/hkic/bookregidcard.htm>
2. You are required to complete Form ROP1
(downloadable from <http://www.immd.gov.hk/pdforms/ROP1.pdf>).
3. Bring along the completed Form ROP1 and your proof of identity, e.g. passport with your study visa on it and your HKBU student identity card.
4. You will be taken a photograph, and your left and right thumbprints will be taken at the time of registration. An acknowledgement form bearing the number of your HKID and the period during which it will be ready for collection will be given to you.
5. You must collect your HKID in person, and you will be asked to place your thumbs on a scanner to confirm that the chip of the smart identity card is functioning properly and the personal data stored in the chip are correct.
6. The processing time normally takes about 10 working days.
7. Details of application for a HKID can be obtained at:
<http://www.immd.gov.hk/eng/services/hkid.html>
8. The most easily accessible Registration for Persons Office is the Hong Kong Office:

Address: 8/F, Immigration Tower, 7 Gloucester Road, Wan Chai
(Wan Chai MTR Station on the Island Line – Exit A5)

Office Hours: 8:45 a.m. – 4:30 p.m. (Mondays - Fridays), and
9:00 a.m. – 11:30 a.m. (Saturdays)
Closed on Sundays and public holidays

Enquiries: 2824-6111
E-mail: enquiry@immd.gov.hk

EMPLOYMENT

International students of full-time locally-accredited local programmes at undergraduate level or above whose study period is not less than one academic year, during the currency of their limit of stay, may take up:

- (a) Part-time on-campus employment for not more than 20 hours per week throughout the year; and
- (b) Employment during the summer months from June 1 to August 31 (both dates inclusive) without any limit in relation to work hours and location.

ACCOMMODATION

Undergraduate Halls

Undergraduate students are housed in the Undergraduate Halls located on the Baptist University Road campus. Every two rooms share a common bathroom. The rooms are either double rooms or triple rooms. The North and South Towers of the Undergraduate Halls are connected into one development by communal rooms (1/F.) and a 380-seat canteen (G/F.).

Bedding Items

Option 1: You may bring your personal bed linens, blanket, and pillow with you. The size of the mattress is 75" (length) x 36" (width) x 4" (thickness).

Option 2: You can purchase a set of bed linen off-campus after arrival. There are two shopping centres in the neighbourhood, viz. "Lok Fu Plaza" and "Festival Walk" where you can find home stores.

Bath Towels

You must provide your own bath/face/hand towels. You may bring them with you or purchase them off-campus after you arrive in Hong Kong.

You must provide your own toiletries and other personal items, including toilet tissue.

Air-Conditioning Expenses

Air-conditioning expenses are not included in the accommodation fees and charged on a consumption basis. Students sharing rooms will be equally responsible for the amount at an average of HK\$850 per student per month (calculated on a 24-hour usage). Electricity rates in Hong Kong are expensive.

Air-conditioning charges are paid by student via the HKBU student smart ID card with a stored monetary value used to switch on the air-conditioning. Additional monetary value can be added to the smart card as needed.

Laundry Facilities

Two laundry rooms are available in the Undergraduate Halls. Washers and dryers are activated by the stored-value HKBU student smart ID card; HK\$5 per cycle for washers, HK\$1 per 10 minutes for dryers, HK\$1 per 5 minutes for hydro extractor. Irons and ironing boards are placed in the laundry rooms for residents' convenience free of charge.



Telephone Services

Multiple public telephones for local calls are available on each hall and in the common rooms. Also, there is a public telephone for international calls located in the first floor hallway.

Many international students purchase prepaid SIM card upon arrival in Hong Kong. SIM cards are inexpensive and available at many mobile phone shops and convenience stores such as 7-Eleven or Circle K.

Computing Services

Wi-Fi is available in the Undergraduate Halls. You may use your laptop computer or smart phone to connect (login with your HKBU student number and password).

The rooms in the Undergraduate Halls are set up for computer use with connection ports to the university network. To connect, plug your LAN cable to the data socket behind the desk in your room. No extra charge is required. Please refer to the Office of Information Technology (ITO) website (<http://ito.hkbu.edu.hk/>) for information regarding the network connections in the Undergraduate Halls.

A computer room is available on the first floor of the Undergraduate Halls; workstations are equipped with free broadband internet access.

Smoking

Please note that smoking is not allowed in the Undergraduate Halls, including student rooms. The campus is a smoke-free environment.

Alcoholic Beverages

Neither the consumption nor the presence of alcoholic beverage is allowed nor tolerated in the Undergraduate Halls, including beer and wine.

Illicit Drugs

Illicit use of drugs in the Undergraduate Halls or anywhere on campus will not be tolerated. Any student found in possession of illicit drugs or using or selling or involved in any way with illicit drugs will be reported to the Hong Kong Police for prosecution.

Contacts and Further Information for Undergraduate Halls

Email: ughall@hkbu.edu.hk
Phone: 9:00 a.m. – 11:00 p.m. (meal breaks 1:00 p.m. -2:00 p.m. and 7:00 p.m. – 8:00 p.m.)
3411-2602
After 11:00 p.m. (for emergency situations only)
3411-2665 (South Tower)
3411-2664 (North Tower)
Fax: 3411-2757

**If calling long distance, the international direct dialing code for Hong Kong is "852".*

Address: Undergraduate Halls
Hong Kong Baptist University
5 Baptist University Road
Kowloon Tong, Kowloon
Hong Kong

Please refer to this URL for further information relating to the Undergraduate Halls: <http://sa.hkbu.edu.hk/sass/ugh/index.html>

Off-Campus Accommodation Options

While you enroll as a student at HKBU you may decide to live off-campus. In that case there are numerous accommodation options out there for you, whether you decide to share an apartment with others, or whether you want your own place. The Office of Student Affairs provides information about off-campus housing options available to students. Please see below for more details:

Off-Campus Housing Team

Website: <https://sa.hkbu.edu.hk/sas/living-off-campus/off-campus-housing-alternatives>

Phone: 3411-2036/3411-5535

Email: sacsr@hkbu.edu.hk

YOUR MAILING ADDRESS AT HKBU

Name (Insert Your Name)

Room Number (Insert Room Number as assigned)

Tower (Insert South or North Tower as assigned)

Undergraduate Halls

Hong Kong Baptist University

5 Baptist University Road

Kowloon Tong, Kowloon

Hong Kong

MEALS ON CAMPUS

The University does not operate any meal plan, mandatory or optional. Students can dine where they want, on- or off-campus. There are several eateries on campus. Cost per meal in the student cafeteria ranges from HK\$25 to HK\$45.

Eateries on Campus

Name	Location	Opening Hours
<i>Ho Sin Hang Campus</i>		
APC Outlet	Level 4, Sir Run Run Shaw Building	Mondays to Fridays: 11:00 a.m. – 4:00 p.m. Saturdays, Sundays and Public Holidays: Closed
PCC Kiosk	Level 5, Sir Run Run Shaw Building	Mondays to Fridays: 8:00 a.m. – 5:00 p.m. Saturdays, Sundays and Public Holidays: Closed
<i>Shaw Campus</i>		
Pacific Coffee	Level 3, The Wing Lung Bank Building for Business Studies	Mondays to Fridays: 8:00 a.m. – 8:00 p.m. Saturdays and Sundays: 8:00 a.m. – 6:00 p.m. Public Holidays: Closed
Renfrew Cafeteria	Level 2, David C. Lam Building	Mondays to Saturdays: 7:30 a.m. – 6:30 p.m. Sundays and Public Holidays: Closed
Renfrew Restaurant	Level 2, David C. Lam Building	Mondays to Fridays: 11:30 a.m. – 10:00 p.m. Saturdays, Sundays and Public Holidays: 10:00 a.m. – 10:00 p.m.
<i>Baptist University Road Campus</i>		
Bistro Bon	Ground Floor, NTT International House	Mondays to Saturdays: 8:00 a.m. – 10:00 p.m. Sundays and Public Holidays: 12:00 noon – 10:00 p.m.
BU Fiesta	Ground Floor Undergraduate Halls	Mondays to Sundays and Public Holidays: 7:30 a.m. – 11:00 p.m.
Main Canteen	Level 5, Academic and Administration Building	Mondays to Fridays: 7:30 a.m. – 8:00 p.m. Saturdays: 8:30 a.m. – 5:00 p.m. Sundays and Public Holidays: Closed
Starbucks	Level 1, Jockey Club Academic Community Centre	Mondays to Fridays: 7:00 a.m. – 9:00 p.m. Saturdays: 7:00 a.m. – 7:00 p.m. Sundays and Public Holidays: 10:00 a.m. – 7:00 p.m.

Eateries near Campus

- *Franki Centre* – a small shopping centre within a 10-minute walk from campus and next to the Kam Shing Road Recreation Ground
- *Festival Walk* – a large shopping centre within a 20-minute walk from campus and next to Kowloon Tong MTR (subway/railway) Station
- *Lok Fu Plaza* – a large shopping centre within a 20-minute walk from campus and adjacent to Lok Fu MTR (subway) Station

STUDENT CLUBS AND ACTIVITIES

Don't forget to join the [HKBU International Students Facebook Group](#) and also follow the [HKBU International Office's Facebook Page](#) to keep up to date with activities, events and the latest news. The International Office will regularly send out emails regarding upcoming events and activities that you will be able to join in order to make new friends and mingle with students from all over the world.

The International Office's **East-West Encounters** programme organizes numerous activities and monthly outings for international full-time and exchange students throughout the year. You will be notified of upcoming activities and events via various channels. You may also decide to become a student ambassador for East-West Encounters, which will give you a chance to be part of the organizing committee with other HKBU students for these activities and monthly outings.

There are also a wide array of clubs and societies you can join while studying at HKBU. Your choices are limitless! Please visit the following website for a list of clubs from the Office of Student Affairs including contact email addresses:
<https://sa.hkbu.edu.hk/cls/student-organizations-and-support/student-organizations/interest-clubs>

COMPUTING SERVICES ON CAMPUS

You will have access to computing services through the Office of Information Technology (ITO) on campus. Upon registration, you are automatically given a computer account and an email address for use in the University's Novell Network Server in the student computer centres on campus. More information about ITO services can be obtained from the ITO website <http://ito.hkbu.edu.hk/>

If you are bringing your own laptop computer, make sure your computer is equipped with a network adapter (Ethernet LAN card - price ranges from HK\$200-HK\$1,000 depending on the brands). Some laptop computers may have a built-in network adapter already. If yours does not include one, you need to purchase one. For enquiries, you may call the ITO Service Call Centre at 3411-7899.

All registered students of the University will be given an email account. Wi-Fi is available on campus. Details can be obtained from the ITO website.

Please direct technical and network connectivity enquiries to the ITO's hotlines as follows:

ITO Service Call Centre: 3411-7888 / 3411-7899
hotline@hkbu.edu.hk (via email)
8:30 a.m. – 6:00 p.m. (Mondays – Fridays)
8:30 a.m. – 12:30 p.m. (Saturdays)

User Computing Centers/Printing Room

- OEE 702 (7/F., Oen Hall Building, East Wing)
- RRS 302 (3/F., Sir Run Run Shaw Building)
- WLB 303 (3/F., The Wing Lung Bank Building for Business Studies)

LEARNING COMMONS

Baptist University Road Campus

The Learning Commons is located on Level 4, Academic and Administration Building. Facilities include independent study cubicles, interactive study areas, group study rooms, printing rooms and seminar rooms.

Opening Hours

- *"Our Zone"*

Mondays to Fridays:	9:00 a.m. - 11:00 p.m.
Saturdays:	11:00 a.m. - 11:00 p.m.
Sundays and Public Holidays:	Closed
- *"My Zone"*

Mondays to Fridays:	9:00 a.m. - 11:00 p.m.
Saturdays, Sundays and Public Holidays:	Closed

Ho Sin Hang Campus

The Learning Commons is located on Level 6, Fong Shu Chuen Library. Facilities include independent interactive study areas, group study rooms and printing room. It is open 24-7 every day of the year.

PERSONAL ACCIDENT/MEDICAL INSURANCE

Your HKBU insurance coverage does not cover any personal accidents, medical expenses and personal travels in and away from Hong Kong. You are strongly encouraged to purchase, prior to your arrival to Hong Kong, adequate insurance coverage throughout your duration of studies at HKBU and when travelling in and outside Hong Kong during personal time. Check with your home insurance agent if your coverage (if applicable) covers you in international circumstances.

MEDICAL AND DENTAL SERVICES

General practitioners are available on campus at the Health Services Centre. Present your HKBU student ID card and pay HK\$20 for each consultation. Referrals to specialist treatments can be made if required. The clinic is located on Level 5, Sir Run Run Shaw Building, Ho Sin Hang Campus.

Students can voluntarily enroll in the Student Dental Benefit Scheme with paying a fee of HK\$130 to enjoy dental services in the easily accessible dental clinics off-campus around Hong Kong. The enrollment form can be downloaded from the Student Affairs website or obtained at the Office of Student Affairs (WLB 401, The Wing Lung Bank Building for Business Studies, Shaw Campus).

HKBU also operates a Chinese Medicine clinic on campus. The location is 1/F., Jockey Club School of Chinese Medicine Building, Baptist University Road Campus.

For enquiries, please contact the Office of Student Affairs (SAO) at 3411-5894 or by email sacla@hkbu.edu.hk or visit the SAO website.

BANK SERVICES ON CAMPUS

There are two mini banks on campus – Hang Seng Bank on the Ho Sin Hang campus and the Bank of East Asia on the Baptist University Road campus. Automated teller machines (ATM's) are also available.

If you wish to open a bank account with either one of the banks, you will be asked to provide the following documents:

- Passport and/or Hong Kong Identity Card;
- HKBU admission letter;
- Proof of residential address in Hong Kong – You may obtain a letter from the Hall Management Office (Room SRH-G4) of the Undergraduate Halls; and
- Proof of residential address in home country.

FITNESS FACILITIES

Students are welcome to use fitness facilities on campus and the fitness room in the Undergraduate Halls after signing the Informed Consent Agreement and submit it to the drop box at Wai Hang Sports Centre Office (G/F). You could use the fitness facilities after the third working day upon submission of the Consent Agreement. This URL provides the form and details: <https://whsc.hkbu.edu.hk/whscftusage/>

SHOPPING CENTRES NEARBY

There are two large shopping centres within a 20-minute walk from the campus:

- Festival Walk – next to the Kowloon Tong (subway/railway) Station; and
- Lok Fu Plaza – adjacent to the Lok Fu MTR (subway) Station and right on top of the Lok Fu Bus Terminus.

You will find it very convenient to purchase your personal items/food/snacks at these locations.

EXTRA PASSPORT PHOTOS

It is recommended that you bring with you 4-6 extra passport photos if you have them. You will need the photos for various travel documents from time to time. If you do not have them on hand, you can have them made after you arrive in Hong Kong. Automatic passport photo booths appear in many MTR stations (e.g. Prince Edward, Mongkok). And there is a Fotomax at the Lok Fu Plaza (Shop No. 1162A, 1/F.) where you can always have your passport photos taken there.

The Hong Kong Tourism Board (HKTB) maintains a magnificent website, which provides plenty of information about Hong Kong. For your convenience, we have downloaded some of the most common topics and that information is printed below. You are most welcome to visit the HKTB website <http://www.discoverhongkong.com> for other information.

WEATHER

Hong Kong has a subtropical climate with distinct seasons. Local dress ranges from smart casual to business formal suits. Typhoon season is May to November.

Spring (March to May)

Temperature: 17°C (63°F) to 26°C (79°F)
 Humidity: Around 82%
 Prevailing Conditions: Occasional mist and rain showers
 What to Wear: Have sweaters and shower proof jackets ready

Summer (June to August)

Temperature: 26°C (79°F) to 31°C (88°F)
 Humidity: Around 86%
 Prevailing Conditions: Hot, humid and sunny, with occasional showers and thunderstorms. The temperature can exceed 31°C but high humidity levels can make it feel even hotter.
 What to Wear: Short sleeves for outdoor wear on sunny days
 Light weight sweater for indoors as restaurants tend to turn up the air-conditioning

Autumn (September to November)

Temperature: 19°C (66°F) to 28°C (82°F)
 Humidity: 75%
 Prevailing Conditions: Pleasant breezes, plenty of sunshine and comfortable temperatures
 What to Wear: Short sleeves and light jackets

Winter (December to February)

Temperature: 12°C (54°F) to 20°C (68°F)
 Humidity: Around 70%
 Prevailing Conditions: Cool, dry and cloudy, with occasional cold fronts. The temperature can drop below 10°C in urban areas.
 What to Wear: Have woolens and overcoats ready

Tropical Cyclone Warning Signals

When a typhoon is approaching, warnings are continuously broadcast on television and radio, and numerical signals indicate the storm's distance from Hong Kong. If a typhoon comes near ("Signal No. 8"), businesses and shops close down for the day, classes are suspended, and flights may be cancelled or rescheduled. There is a separate warning system to indicate heavy rains.

Tropical cyclones normally occur during the months of May to November, and are particularly prevalent during September. Tropical cyclone signals are to warn you of the threat of winds associated with the tropical cyclone.



Signal No. 1 (Stand-By)

A tropical cyclone is centered within about 800 km of Hong Kong and may affect the territory.

Signal No. 3 (Strong Wind)

Strong wind is expected or blowing generally in Hong Kong near sea level, with a sustained speed of 41-62 km/h, and gusts may exceed 110 km/h, and the wind condition is expected to persist.

Signal No. 8 (North-Westly; South-Westly; North-Eastly; South-Eastly Gale/Storm)

Gale or storm force wind is expected or blowing in generally in Hong Kong near sea level, with a sustained wind speed of 63-117 km/h from the quarter indicated and gusts which may exceed 180 km/h, and the wind condition is expected to persist.

Signal No. 9 (Increasing Gale/Storm)

Gale or storm force wind is increasing or expected to increase significantly in strength.

Signal No. 10 (Hurricane)

Hurricane force wind is expected or blowing with sustained wind speed reaching upwards from 118 km/h and gusts that may exceed 220 km/h.

Rainstorm Warning System

The rainy season in Hong Kong is normally between April and September. Rain could be particularly heavy and persistent during May and June. The Rainstorm Warning System is designed to alert the public about the occurrence of heavy rain which is likely to bring out major disruption, and to ensure a state of readiness within the essential services to deal with emergencies.

Amber Rainstorm Warning Signal

Heavy rain has fallen or is expected to fall generally over Hong Kong, exceeding 30 mm in an hour. It gives alert about potential heavy rain that may develop into Red or Black rainstorm signal situations. There will be flooding in some low-lying and poorly drained areas.



Red Rainstorm Warning Signal

Heavy rain has fallen or is expected to fall generally over Hong Kong, exceeding 50 mm in an hour, and is likely to continue. Heavy rains have caused or could cause serious flooding and traffic congestion. Normal school operations and examinations are also likely to be disrupted.



Black Rainstorm Warning Signal

Very heavy rain has fallen or is expected to fall generally over Hong Kong, exceeding 70 mm in an hour, and is likely to continue. You are advised to stay at home because the inclement weather conditions have caused serious road flooding. If you are not at home, you should take shelter in a safe place until the rainstorm has passed and traffic conditions have improved.



Points to Note about Tropical Cyclone and Rainstorm Warning Signals

Listen to radio and TV broadcasts on announcements of the typhoon/rainstorm. When either the typhoon/rainstorm warning status is in force, special announcements will be broadcast through radio and TV stations.

Tropical cyclone warning signals/rainstorm warning signals will be displayed at the corner of TV screen. Take appropriate measures to avoid possible damage or loss of life due to flooding and landslide.

Rainfall can vary from one location to another due to local topographical conditions and other factors.

Please refer to the Academic Registry website at <http://ar.hkbu.edu.hk> for registration, class, and/or examination arrangements in case of typhoon and rainstorm.

Hong Kong Observatory

Address: 134A Nathan Road, Kowloon, Hong Kong
Dial-a-Weather (Local Weather Forecast): 1878-200
General Enquiries: 2926-8200
Tropical Cyclone Warning Signal Enquiries: 1878-200
Email: mailbox@hko.gov.hk
Website: <http://www.hko.gov.hk>

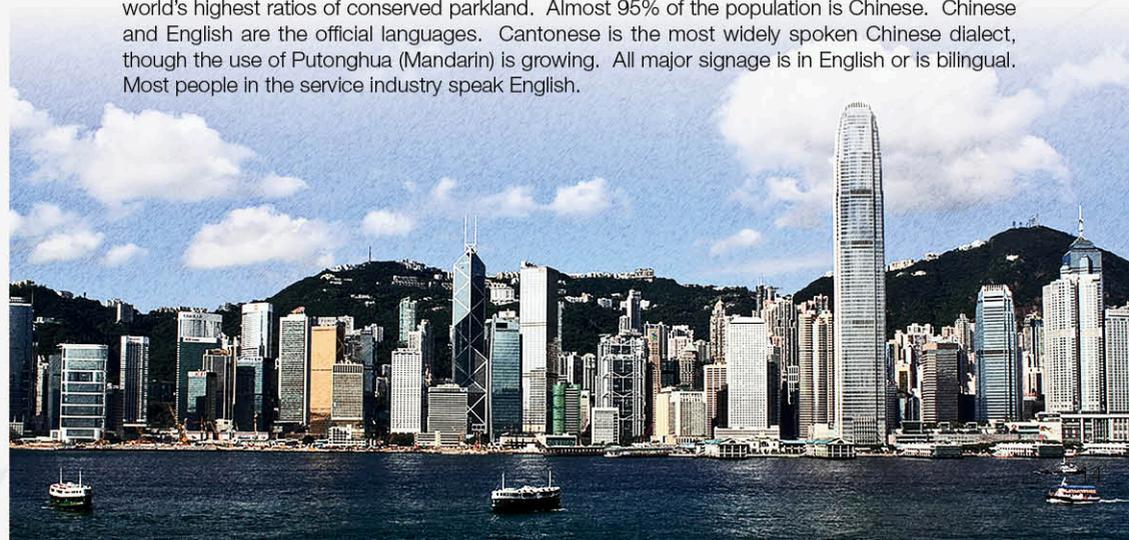
CLOTHING

Virtually all public buildings, office blocks and shopping malls, and an increasing number of private homes are air-conditioned, but few have heating. Local dress ranges from smart casual to conservative business suits. In the summer, cool and loose-fitting clothing is recommended for outdoor wear. During winter time, warm clothing is required because most public buildings including Undergraduate Halls do not have central heating. Since Hong Kong is still humid during the winter months, 10°C (50°F) in Hong Kong feels much colder because of the wind and humidity. However, you probably will not need to wear a down jacket or laced boots in the winter.

In Hong Kong, as a general rule, it is not preferred for students to wear too casually (e.g. flip-flops) for official ceremonies or events.

POPULATION AND LANGUAGE

About 7.2 million people live in Hong Kong, making some districts among the world's most densely populated areas. Yet more than 70% of Hong Kong's total areas are rural, including about 40% designated as protected country parks. This means Hong Kong has one of the world's highest ratios of conserved parkland. Almost 95% of the population is Chinese. Chinese and English are the official languages. Cantonese is the most widely spoken Chinese dialect, though the use of Putonghua (Mandarin) is growing. All major signage is in English or is bilingual. Most people in the service industry speak English.



LOCAL EVENTS

Chinese New Year

This is the city's biggest and most exciting festival, with stunning fireworks, parades, markets, and street performances. Usually around February each year.



Ching Ming Festival

Held in April, on this day the Chinese sweep the graves of their ancestors and make offerings. Traditionally, many people burn paper offerings at gravesites and cemeteries.

The Birthday of Buddha

Held in May, this is a spiritual festival, as legend tells that nine dragons bathed the baby Buddha in water at birth, therefore on this day devotees visit Buddhist temples to bathe statues of Buddha, which is believed to purify one's soul. The biggest ceremony is held at the Big Buddha, Po Lin Monastery on Lantau Island.



Dragon Boat Festival

Held in May/June, the highlight being the dragon boat races that take place all around Hong Kong, with Stanley Beach holding the annual International Dragon Boat Championships. This festival commemorates the death of Qu Yuan, a Chinese national hero, 2,000 years ago.

Hong Kong Special Administrative Region Establishment Day

Held on July 1st, this day commemorates the transfer of sovereignty of Hong Kong from the United Kingdom to the People's Republic of China, and the establishment of the Hong Kong Special Administrative Region.

Chung Yeung Festival

Held in October, similar to the Ching Ming Festival, on this day people worship their ancestors at cemeteries. In addition, it is popular for locals to go hiking in the mountains, as it is believed to bring good luck, especially on this day.

Mid-Autumn Festival

Usually around September/October. Families gather to express gratitude for a good harvest and enjoy reunions with relatives. The festival involves mooncakes, fire dragon dances, and lantern displays.



Winter Solstice Festival

Held on December 22nd, this festival is based on yin and yang, which represent balance and harmony in life. It is believed that the yin qualities are most powerful on the shortest day of the year. This day was traditionally a time when farmers would prepare for the coming colder months. So on this day, most people finish work early and go home for extensive meals with their family.

CURRENCIES

The local currency is the Hong Kong dollar (HK\$). The Hong Kong dollar is pegged to the U.S. dollar at a rate of HK\$7.8 to US\$1, although the rate varies slightly.

Denominations are HK\$10, HK\$20, HK\$50, HK\$100, HK\$500, and HK\$1,000 notes.

Coins come in denominations of 10 cents, 20 cents, and 50 cents, and one dollar, two dollars, five dollars and ten dollars. There are 100 cents in a dollar.

Most currencies and traveller's cheques are easily changed in Hong Kong; either at banks, hotels or money changers, with some handling charges.

The display of net rates of exchange by money changers is a legal obligation – and also the amount of any additional commission payable for the exchange of travellers' cheques – you are advised to check them before handing over the money for exchange. Receipt notes must be issued by law, but there is no need to retain these as there are no restrictions on currencies being brought in or taken out of Hong Kong.

COST OF LIVING IN HONG KONG

Hong Kong is considered one of the most expensive cities in the world. In that view, it is useful to have an idea of the cost of living while you complete your studies at HKBU. Here are a few examples of what you can expect to pay for certain items/services:



Items	HK dollars (Approx.)
A McDonald's Value Meal	\$22-35
A can of Coke, from convenience store (e.g. 7-11 or OK)	\$8
A set meal (main dish, rice, and drink) at an average local café (Chaa Teng)	\$50-80
A Starbucks medium size Cappuccino	\$36
A movie ticket (without 3D effect)	\$50-100
An MTR trip from Central to Causeway Bay, with Octopus card	\$5.20
Crossing the harbor from Central to Tsim Sha Tsui on Star Ferry	\$2.50-\$3.40

(Source: <http://www.studyinhongkong.edu.hk/>)

LAWS AND CUSTOMS

To enjoy the rights and privileges of fellow Hong Kong residents and citizens, please respect the Hong Kong laws and immigration regulations.

Identification

It is required by law in Hong Kong that all persons over the age of 15 must carry valid photo identification. From time to time, the police makes spot checks. In some extreme cases, failure to do so may risk being arrested by the police. Therefore you should carry at all times your Hong Kong ID card (which you will be eligible to apply at the Hong Kong Immigration Department).

Smoking

To further protect the public from the hazards of second-hand smoking, the Hong Kong Government introduced the Smoking (Public Health) (Amendment) Bill 2005 to expand statutory no-smoking areas to all indoor workplaces and public places, as well as to strengthen our law enforcement efforts. The amendment bill was passed on October 19, 2006 and gazetted on October 27, 2006. With effect from January 1, 2007, statutory no-smoking areas will include indoor workplaces, indoor areas of restaurant premises, bars open to all age groups, karaoke establishments and other indoor public places, indoor and outdoor areas of child care centres, schools, hospitals, escalators, parks, swimming pools and beaches. Smokers caught in no-smoking areas will face a fixed penalty of **HK\$1,500**.

SAFETY

Hong Kong is a remarkably safe city by day or night. Police officers patrol frequently and are helpful. Nonetheless, as in all big cities, avoid carrying large amounts of cash. Travellers' cheques or credit cards are preferred. If you go to crowded areas, always look after your own belongings and beware of pickpockets. The Hong Kong Police Force has stations and reporting centres throughout the territory. The emergency number is **999**.

FOOD

Hong Kong people are food lovers. There are many good restaurants in Kowloon Tong and Lok Fu where you can have a Chinese meal, dim sum and other local favourites like fish ball noodles, wonton, and congee. As for Western food, the canteens provide some choices, but the Festival Walk and Lok Fu Plaza do have fast food outlets (e.g. McDonald's) and restaurants serving Western food. The taste may differ from what you are normally accustomed to, but it is still acceptable. If you are dying for a green salad, you can go grocery shopping at the supermarket(s) (e.g. ParknShop, Taste, UNY) located inside these two locations.

TIPPING

Most restaurants add a 10 percent service charge as tips, marked on the bill. Waiters normally expect to be given some loose change. When a service charge is not included, tipping 10 percent is acceptable. For taxi drivers, just round up the fare to the nearest dollar.

SHOPPING

The vast majority of shops are open every day. Generally, shops are open from 10:00 a.m. to 9:00 p.m. But there are exceptions. Stores in busy retail areas like Causeway Bay and Tsim Sha Tsui stay open even later, perhaps until 9:30 p.m. Those in Central, meanwhile, usually close at 7:00 p.m.

USE OF CREDIT CARDS

In general, most shops and restaurants accept VISA, MasterCard, and UnionPay cards. Unlike some of your home countries, some shops and restaurants in Hong Kong will not accept credit card if the amount of purchase is less than HK\$200. For example, Pizza Hut only accepts payment by credit card when the bill is over HK\$200. Some shops charge the bank service charges for credit card purchases. Please ask the shop attendant before you make a purchase.

MEDIA

Hong Kong's lively media provides ready access to a wealth of information and entertainment. Hundreds of daily newspapers and periodicals are published in Hong Kong. There are two local English-language newspapers, South China Morning Post and The Standard. There are free as well as pay television services and a good number of radio channels offering programmes in various languages.

WEIGHTS AND MEASURES

Hong Kong is gradually going metric, but the Chinese have their own system of measures. In street markets, produce is commonly sold by the catty (1.3 pounds or 600 grams). Electricity is 220 volts and 50 cycles.

ELECTRICAL EQUIPMENT

Please be aware that the electrical equipment you bring should be compatible with Hong Kong's voltage: 220 volts, 50 cycles. The same applies to your personal computer and peripherals. The "Worldstandards" summarizes information on the electrical systems in use in most countries of the world: <http://www.worldstandards.eu/electricity/plugs-and-sockets>

POST OFFICES

The main post office is in Central, near the Hong Kong City Hall, opens on Mondays to Saturdays as well as on Sundays and public holidays. All other post offices are closed on Sundays and public holidays. The Lok Fu Post Office is located at Shop No. 3152, 3/F., Lok Fu Place and opens on Mondays to Fridays from 9:30 a.m. to 5:00 p.m., and on Saturdays from 9:30 a.m. to 1:00 p.m. Postage is inexpensive – sending a postcard or letter overseas costs HK\$2.90 to HK\$3.80 (for weight not over 20g and depends on the destination) – and the post is reliable. Express fee is at HK\$6.00. Stamps (in a package of 10) can also be purchased in most convenience stores. Details (e.g. opening hours and locations) can be obtained from the Hong Kong Post home page at www.hongkongpost.hk.

TELEPHONES

Hong Kong is a telephone city, with around 70% of its residents, between 16-64 years old (and almost all HKBU students), owning a cellular telephone. Buying prepaid SIM cards with data is easy. They are available at most convenience stores such as 7-Eleven and Circle K. There are many wireless service providers in Hong Kong offering prepaid SIM card products with different features. Choose one that meets your needs. If the value in your SIM card is running low, you will receive a text message telling you to recharge the card. You can do so by buying recharge vouchers at most convenience stores or the SIM card provider outlets. Most recharge vouchers are offered at a minimum value of HK\$50. Most SIM card providers also allow you to add value online.

Local calls from public coin phones cost HK\$1 per five minutes. Some stores and restaurants offer free use of telephones to patrons. Stored-value phone cards (available at Hong Kong Tourism Board Information and Gift Centres and most convenience stores) allow you to make calls on (IDD) public coin and card phones.

Useful Numbers

Emergency Service (Police, Fire, and Ambulance)	999
Directory Enquiries (for all listed residential and business phone numbers in English)	1081
Dial-a-Weather (Local Weather Forecast)	1878-200
Overseas IDD and Cardphone Enquiries	10010, 10013
English Newsline	2272-0000
Hong Kong Tourism Board Visitor Hotline	2508-1234

BANKING HOURS

Major banks are open weekdays from 9:00 a.m. to 5:00 p.m., and some on Saturdays from 9:00 a.m. to 1:00 p.m. They close on Sundays and public holidays. Service such as foreign exchange transactions may stop an hour before closing.

Hong Kong has a safe, reliable and efficient public transport network. A diverse multitude of operators provide various forms of rail-based and road-based services as well as ferry routes to different destinations. This Hong Kong Government website brings you to information on their routes, fares, timetables and journey time:

<http://www.gov.hk/en/residents/transport/publictransport/companies.htm>

TAXI

There are three types of taxis in Hong Kong:

Urban taxis (red) serve all destinations throughout Hong Kong including the airport except Tung Chung Road and roads in south Lantau.

New Territories taxis (green) serve only the New Territories and specified roads on Lantau and the Airport for access to/from the Ground Transportation Centre.

Lantau taxis (blue) serve all destinations in Lantau and the Airport.

Taxi passengers are required to pay additional fares for using toll tunnels.

PUBLIC LIGHT BUSES

Public light buses are mini-buses with not more than 16 seats. Some public light buses are used on scheduled services (green mini-buses) and others on non-scheduled services (red mini-buses). Most mini-buses accept the Octopus card.

Green Mini-Buses

The green mini-buses run circular routes. The following mini-buses provide service from the University to Kowloon Tong or to Kowloon City. Passengers must tender exact fares. They accept cash and the Octopus card.

No. 25M (HK\$5.90) takes you to the University or Kowloon Tong MTR station or to Kowloon City.

No. 25M(S) (HK\$4.70) takes you to the University or to Kowloon Tong MTR station (time: 7:30 a.m.-7:30 p.m. on weekdays, 1:00 p.m.-3:00 p.m. on Saturdays, and no service on Sundays and public holidays).

No. 72 (HK\$6.0) takes you to the University or to Festival Walk.

No. 73 (HK\$6.50) takes you to the University or Festival Walk.

Red Mini-Buses

Red mini-buses are free to operate anywhere, except where special prohibitions apply, without control over routes or fares. They have no designated stops and stop basically anywhere anytime someone wants to get on or off. Most red mini-buses accept the Octopus Card. If you want to take the red mini-buses, you need to know the area and it helps to be able to speak the Cantonese phrase – “ng goi, yau lohk”, which means you want to get off.

PUBLIC BUSES

- The Kowloon Motor Bus Company (1933) Limited (KMB) <http://www.kmb.hk/>
- Citybus Limited <http://www.nwstbus.com.hk>
- New World First Bus Services Limited (NWFB) <http://www.nwstbus.com.hk>
- Long Win Bus Company Limited <http://www.lwb.hk/en/>
- The New Lantau Bus Company (1973) Limited <http://www.newlantaobus.com>

A number of buses provide service from HKBU to the nearby places. You can take the buses at the bus stop located near the front entrance of the University.

No. 7 takes you from the University to the Star Ferry in Tsim Sha Tsui. The fare is HK\$4.90.

No. E22 takes you from the University to the Airport. The fare is HK\$18.00.

MASS TRANSIT RAILWAY (MTR)

<http://www.mtr.com.hk/en/customer/main/index.html>

The MTR provides train services that cover Hong Kong Island, Kowloon, the New Territories and Lantau Island. Its territory-wide commuter network has 10 lines:

1. Disneyland Resort Line (running between Sunny Bay and Disneyland Resort)
2. East Rail Line (running between Hung Hom and Lo Wu/Lok Ma Chau)
3. Island Line (running between Kennedy Town and Chai Wan)
4. Kwun Tong Line (running between Whampoa and Tiu Keng Leng)
5. Ma On Shan Line (running between Tai Wai and Wu Kai Sha)
6. South Island Line (running between Admiralty and South Horizons)
7. Tseung Kwan O Line (running between North Point and Po Lam/LOHAS Park)
8. Tsuen Wan Line (running between Tsuen Wan and Central)
9. Tung Chung Line (running between Hong Kong and Tung Chung)
10. West Rail Line (running between Hung Hom and Tuen Mun)

The two nearest MTR stations to the University are "Kowloon Tong" and "Lok Fu". Both stations are about 10-15 minutes' walk from the University.

The MTR also provides Airport Express Services [running between the Airport and Hong Kong Island (Central) and Kowloon (Tsim Sha Tsui)]. In-town check-in services are available at both the "Hong Kong Station (Central)" and "Kowloon Station (Tsim Sha Tsui)".

TRAINS (EAST RAIL LINE)

http://www.mtr.com.hk/en/customer/services/to_from_lw_lmc_tourist.html

Trains on the East Rail Line provide service from the heart of the city to the New Territories, or Mainland boundary at "Lo Wu" or "Lok Ma Chau" for Shenzhen and Guangzhou, Beijing or Shanghai.

MTR INTERCITY THROUGH TRAIN

<http://www.it3.mtr.com.hk/B2C/frnFareGuangdong.asp?strLang=Eng>

Intercity through trains provide services from Hung Hom, Kowloon to Guangzhou or Zhaoqing.

FERRIES

There are many ferries connecting Hong Kong, Kowloon, Lantau and other surrounding islands. The Star Ferry is a famous Hong Kong attraction. Other ferries can be taken from Central ferry piers to islands including Peng Chau, Cheung Chau, Lamma Island and Lantau Island. You can also get a high speed ferry to Macau.

OCTOPUS CARD

<http://www.octopus.com.hk/home/en/index.html>

You can use the Octopus card (stored-value pass) to pay the fare on the Mass Transit Railway (MTR) and most of the buses and mini-buses.

The MTR offers concessionary fares on the MTR network to students. To enjoy concessionary fares, students must travel by a Personalized Octopus Card with "Student Status". Eligible students may apply for a Student Octopus Card directly from the MTR. The application form for the Student Octopus Card will be provided at the orientation programme. Details about the MTR Student Travel Scheme can be found at the following website:

http://www.mtr.com.hk/en/customer/tickets/student_travel_scheme.html

Octopus cards can also be used at some selected convenience stores, fast food chains, supermarkets and many eateries on campus.



CULTURAL ADJUSTMENT

WHAT IS CULTURE SHOCK?

Culture shock is a perfectly normal part of learning to live in a new cultural environment. Nearly everyone goes through it. The anxiety, stress and discomfort you might experience during your adaptation to a new campus may appear in the following symptoms:

- Extreme homesickness;
- Desire to avoid social settings which seem threatening or unpleasant;
- Physical complaints and sleep disturbances;
- Depression and feelings of helplessness;
- Difficulty with coursework and concentration;
- Loss of your sense of humour;
- Boredom or fatigue; and
- Impatience with the difference in the culture, especially after the first few weeks.

Many international students go through four stages of adjustment. In the 'honeymoon phase', students are excited and fascinated by the new experiences and environment. When the honeymoon is over, the realities of academic, social and everyday life might seem overwhelming. Students might feel alienated, confused and depressed by cultural differences between your home and the host country. In order to survive or negotiate this stage, many students associate mainly with fellow international students. Often students may feel hostile and angry because you may think you are unable to solve the cultural dilemmas.

The next stage is marked by recovery. Through talking and meeting local students and staff, you will eventually read cultural clues better. Your attitude towards fellow students in the host institution and life in general improves. You might even find yourself laughing about the perceived 'cultural dilemmas'.

As you feel comfortable enough to assess your host country objectively and you feel free to express both negative and positive opinions, you are probably in a stage of equilibrium and your anxiety is largely a thing of the past. You move more freely and confidently through the 'cultural maze'. By this time, many students acknowledge that surviving the cultural shock proved to be both a source of insight and growth. It may also lead to a renewed acceptance and appreciation of your own culture.

SUGGESTIONS ON COPING WITH CULTURE SHOCK

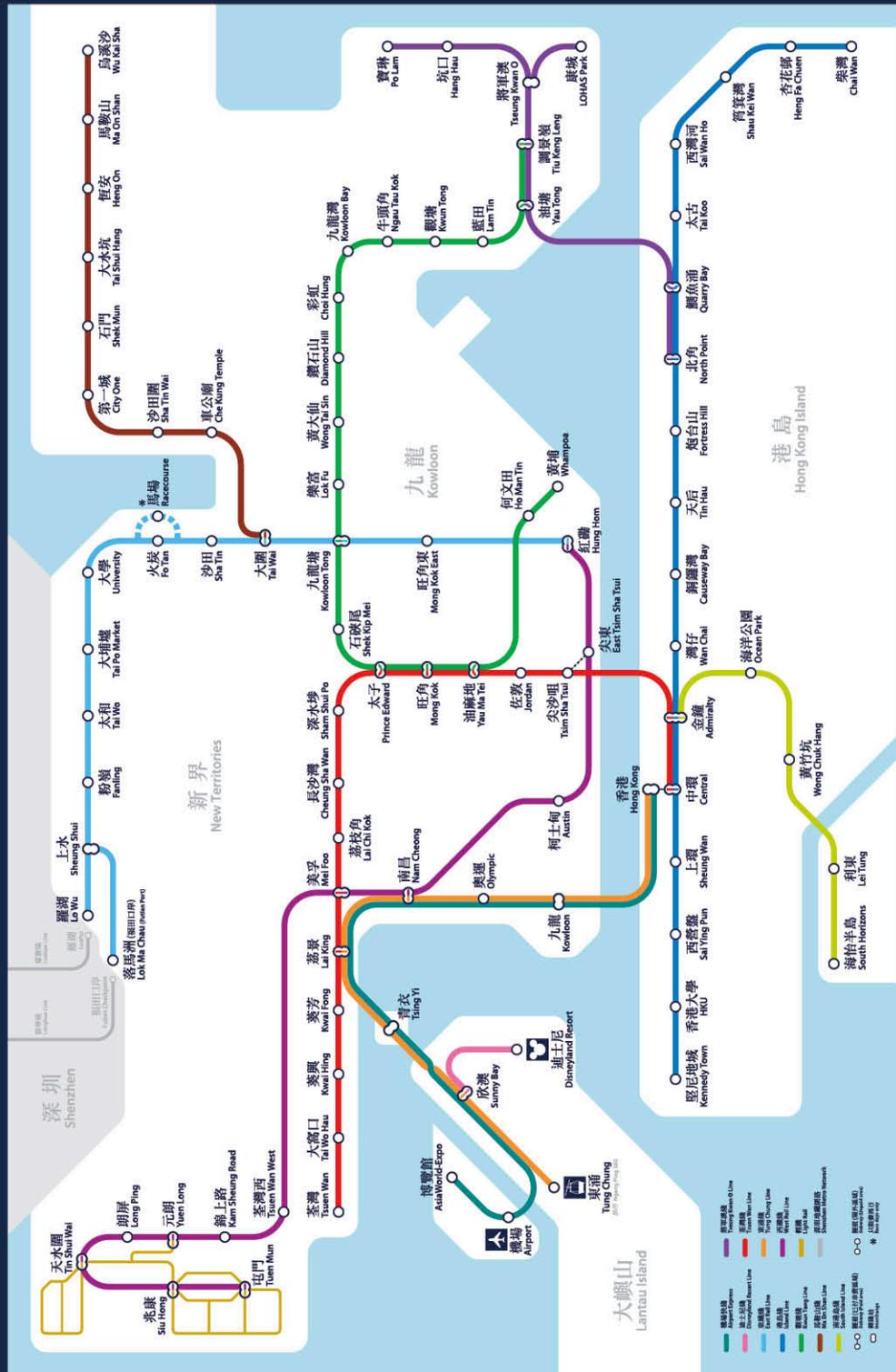
Listen and Observe

Since there are new rules, unfamiliar norms and cues, you need to listen and observe non-verbal communication carefully, and put it into proper context.

Ask Questions and Be Honest

Students may not always know what is going on or understand a particular communication. Cantonese is a very colourful dialect, and it is even more difficult to learn than Putonghua. If you don't understand, it is better to ask than to misinterpret the meaning.

港鐵綫圖 MTR system map



Try Not to Misjudge

Most customs, habits and ideas in the host country are different from the ones you are familiar with. Do not label anything as 'good' or 'bad'. You may also misunderstand some things.

Please do not make judgments until you have complete information.

Try to Empathise

Try to put yourself in the other person's place and look at the situation from his or her perspective. Culture influences how different people interpret the same situation.

Be Open and Curious

Try new things, and discover how and why certain things are done. The more you explore, the more you will learn.

Don't Be Afraid to Laugh at Yourself

It is likely that you will make mistakes as you explore a new culture. Laughing at your mistakes will encourage others to respond to you in a friendly manner and help you learn from them.

Get Involved

Make an effort to meet people, form friendships, get involved in activities, and learn about the people and their culture.

HKBU COUNSELING AND DEVELOPMENT CENTRE

If you need someone to talk to regarding any difficulties you may be experiencing during your time at HKBU, feel free to contact the HKBU Counseling and Development Centre at any time.

Location: WLB403, The Wing Lung Bank Building for Business Studies
Shaw Campus
Opening Hours: Mondays to Fridays: 9:00 a.m. – 1:00 p.m., 2:00 p.m. – 5:30 p.m.
Saturdays, Sundays & Public Holidays Closed
Email: cdc@hkbu.edu.hk
Phone: 3411-7435

CHINA TOURIST VISA

International students who are planning to travel into Mainland China (PRC) must obtain a tourist visa prior to departure.

You may make your application for a China tourist visa at the following locations:

Office of the Commissioner of the Ministry of Foreign Affairs of the PRC in Hong Kong
Address: 3/F., China Resources Building, 26 Harbour Road, Wan Chai
Email: fmcovisa_hk@mfa.gov.cn
Phone: 3413-2300 [24-hour Recorded Visa Information] or
3413-2424 [Live Answering Telephone from Mondays to Fridays (except holidays)
at 10:00 a.m. to 11:00 a.m. and 3:00 p.m. – 4:00 p.m.]
Fax: 3413-2312
Website: www.fmcoprc.gov.hk/eng

China Travel Service (Hong Kong) (CTS)
Email: chinavisa@ctshk.com
Phone: 2998-7888 (Customer Service Hotline)
Website: www.ctshk.com/english/index.htm (for locations of branches)

BASIC REQUIREMENTS FOR VISA APPLICATION

1. Valid passport (at least six months before expiration) with blank visa pages and a copy of the passport page (with personal particulars).
2. Completed China tourist visa application forms.
3. One colour passport photo taken in the last six months.
4. Copy of the Hong Kong Identity Card (if applicable).
5. Any additional documents may be requested (e.g. financial proof, copy of hotel booking, return flight tickets, etc.)

PROCESSING TIME OF APPLICATION

1. Regular Service: Four working days including submission day (e.g. submission on Monday and collection on Thursday).
2. Express Service: Three working days including submission day (e.g. submission on Monday and collection on Wednesday).
3. Rush Service: Two working days including submission day (e.g. if a visa application is submitted on the morning of Monday, collection time is on the morning of Tuesday. If a visa application is submitted on the afternoon of Monday, collection time is on the afternoon of Tuesday).

Notes: Express or Rush Service needs approval of consular officials, and extra fees may apply.

VISA FEES (Hong Kong dollars in cash only)

Individual Visa	
Single Entry Visa	HK\$200
Double Entry Visa	HK\$300
Multiple (6 months)	HK\$500
Multiple (12/24/36 months)	HK\$800
Additional Charge for Expedited Service (Individual Visa)	
Express Service	HK\$200 /person
Rush Service	HK\$300 /person

NOTE: No additional charge for expedited service for accompanying children included in the same passport.

Remarks: The above charge is not applicable to certain countries. The following website provides the details: <http://www.fmccprc.gov.hk/eng/fwx/wgrqz/t279937.htm>

HYGIENE AND VACCINATIONS

Recommended vaccinations for prolonged stay are influenza, tetanus, hepatitis B, tuberculosis, Japanese encephalitis B, gamma globulin and polio. Useful items to bring along: general antibiotics such as tetracycline, antacid tablets to be taken before or after meals and insect repellent in the summer (in Southern China). Toilets off the beaten tourist track tend to be primitive so it is useful to bring along your own sanitary necessities and moist towels when venturing far away.

WHAT NOT TO BRING?

When travelling to China, do take note that prohibited items include printed matters, films, photos, gramophone records, cinematographic films, loaded recording tapes/video-tapes, CDs (video and audio), and articles which deemed are detrimental to the political, economic, cultural and moral interest of China.

USEFUL INFORMATION

Best Time to Travel:
<http://www.ctshk.com/english/useful/besttime.htm>

Getting Around China:
<http://www.ctshk.com/english/useful/getting.htm>

Currency, Changing Money, Credit Cards:
<http://www.ctshk.com/english/useful/currency.htm>

Hygiene and Vaccinations:
<http://www.ctshk.com/english/useful/hygiene.htm>

Maps of China:
<http://www.ctshk.com/english/useful/maps.htm>

Frequently Asked Questions:
<http://www.ctshk.com/english/useful/question.htm>

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Office Hours: Mondays to Fridays: 9:00 a.m. – 12:30 p.m. and 1:30 p.m. – 5:50 p.m.
Saturdays, Sundays and Public Holidays: Closed



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HEALTH SERVICES CENTRE

Dental Services (off campus) 8301-8301

Medical Clinic (on campus) 3411-7447

Chinese Medicine Clinic (on campus) 3411-2968

SECURITY (24 HOURS)

Baptist University Road Campus 3411-7777

Ho Sin Hang Campus 3411-7777

Kai Tak Campus 3411-8214

Shaw Campus 3411-7777

Shek Mun Campus 3411-3333

Senior Staff Quarters 2688-0473

Estates Office
(Environmental Health and Safety Unit) 3411-7997

USEFUL WEBSITES

AMC Movie Theatre
<http://www.amccinemas.com.hk>

Broadway Circuit Cinema
<http://www.cinema.com.hk>

City Bus and New World First Bus
<http://www.nwstbus.com.hk>

Cityline Cinema
<http://www.cityline.com.hk/eng/main.html>

Consulates/Embassies/Representative Offices
<http://www.protocol.gov.hk/eng/consular/index.html>

Cultural Services by HKSAR Government (museums, public libraries, cultural and performing arts venues and programmes)
<http://www.lcsd.gov.hk>

Events and Festivals of Hong Kong
<http://www.discoverhongkong.com/eng/showtime/festivals>

HKSAR Government Portal
<http://www.gov.hk/en/residents>

Hong Kong Arts Festival
<http://www.hk.artsfestival.org/en>

Hong Kong Baptist University Student Affairs
<https://sa.hkbu.edu.hk/>

Hong Kong Immigration Department
<http://www.immd.gov.hk/index.html>

Hong Kong International Airport
<http://www.hongkongairport.com/eng>

Hong Kong Tourism Board
<http://www.discoverhongkong.com/eng>

Hospital Authority
<http://www.ha.org.hk/welcome.html>

Kowloon Motor Bus
<http://www.kmb.hk/en>

Mass Transit Railway
<http://www.mtr.com.hk>

Office of the Commissioner of the Ministry of Foreign Affairs of the P.R.C. in Hong Kong
<http://www.fmcoprc.gov.hk>

Openrice
<http://www.openrice.com/en/hongkong/restaurant/index.htm>

Vegetarian Restaurants and Health Food Stores in Hong Kong
http://www.happycow.net/asia/china/hong_kong

USEFUL CANTONESE PHRASES

English	廣東話 / 粵語 (Cantonese)
Welcome	歡迎 (fūnyìhng)
Hello (General greeting)	你好 (néih hóu)
Hello (on phone)	喂 (wái)
How are you?	你好嗎? (néih hóu ma) 點呀? (dím a)
Reply to 'How are you?'	我幾好, 你呢? (ngóh géi hóu, néih nē) 好好 (hóu hóu) 幾好 (géi hóu)
Long time no see	好耐冇見 (hóunoih móuhgin)
What's your name?	你叫(做)乜野名呀? (néih giu(jouh) mǎtyéh méng a) 你點稱呼呀? (néih dím chingfú a)
My name is ...	我叫做 ... (ngóh giujouh ...)
Where are you from?	你係邊度人呀? (néih haih bīndouh yàhn a) 你由邊度嚟架? (néih yàuh bīndouh lèih ga) 你係邊國人呀? (néih haih bīngwok yàhn a)
I'm from ...	我係 ... 人 (ngóh haih ... yàhn)
Pleased to meet you	好開心認識你 (hóu hòisám yihngsík néih) 好開心見到你 (hóu hòisám gindóu néih) 好高興認識你 (hóu gòuhing yihngsík néih)
Good morning (Morning greeting)	早晨 (jóusàhn)
Good afternoon (Afternoon greeting)	午安 (ngh òn)
Good evening (Evening greeting)	晚安 (máahn òn) 晚上好 (máahnseuhng hóu)
Good night	早抖 (jóutáu)
Goodbye (Parting phrases)	再見 (joigin) 拜拜 (bāaibaai)
Good luck!	祝你好運 (jūk néih hóuwahn)
Cheers! Good Health! (Toasts used when drinking)	飲勝 (yám sing) 飲杯 (yám bùi) 敬酒 (ging jáu) 乾杯 (gòn bùi)
Bon appetit / Have a nice meal	食飯! (sihk faahn) - eat
Bon voyage / Have a good journey	一路順風 (yāt louh seuhn fùng) 一路平安 (yāt louh pihng ngòn)

English	廣東話 / 粵語 (Cantonese)
I understand	我明白嘞 (ngóh mihngbaahk la)
I don't understand	我唔明白 (ngóh m̀h mihngbaahk)
I don't know	我唔知道 (ngóh m̀ jidou) 我唔識 (ngóh m̀ sik)
Do you speak English?	你識唔識講英文呀? (neih síkm̀hsík góng yingmán a?)
Do you speak Cantonese?	你識唔識講廣東話呀 (neih síkm̀hsík góng gwóngd̀ungwá a)
Yes, a little (reply to 'Do you speak ...?')	我識講少少呀 (ngóh sík góng síusíu a)
Please speak more slowly	你可唔可以講慢少少呀? (néih hóm̀hhóyíh góng maahn síusíu a) 請你講慢啲 (chéng néih góng maahn di)
Please say that again	唔該你講多一次㗎? (m̀hgòì néih góng dō yātchi a) 唔該再講 (m̀hgòì joi góng)
Please write it down	唔該你寫低㗎? (m̀hgòì néih sèdài a?)
Speak to me in Cantonese	同我講廣東話 (tùhng ngóh góng gwóngd̀ungwá)
How do you say ... in Cantonese?	... 廣東話點講呀? (... gwóngd̀ungwá dím góng a)
Excuse me	請問 (chéngmahn) - to get attention 唔該 (m̀hgòì) - to get past 失陪 (sàtpùih) - used when leaving for a while
How much is this?	呢個幾多錢呀? (Nīgo géidō chín a?)
Sorry	對唔住 (deuim̀hjuh)
Please	唔該 (m̀hgòì)
Thank you	多謝 (dòjeh) - for a gift 唔該 (m̀hgòì) - for a service
Reply to thank you	唔駛 (m̀hsái) 唔駛客氣 (m̀hsái haakhei) 冇問題 (móuh mahntàih)
Where's the toilet?	廁所喺邊度呀? (chísó hái bīndouh a?) 洗手間喺邊度呀? (sáisáugāan hái bīndouh a?)
Would you like to dance with me?	你要唔要同我跳舞? (néih yium̀hyiu tùhng ngóh tiúmóuh) - inf 賞面同我跳隻舞嗎? (séungmíhn tùhng ngóh tiujek móuh ma) - frm

English	廣東話 / 粵語 (Cantonese)
I miss you	我掛住你 (ngóh gwaajyuh néih) 我好掛住你 (ngóh hóu gwaajyuh néih)
I love you	我愛你 (ngóh oi néih)
Get well soon	早日康復 (jóuyaht hòngfuhk) 快啲好番呀 (faaidi hóufaan a)
Leave me alone!	唔好搞我! (mhhóu gáau ngóh!)
Help!	救命呀! (gau mehng a!)
Fire!	火燭呀! (fóh jük a!)
Stop!	停低! (tìhng dài!)
Call the police!	叫警察! (giu gíngchaat) 報警! (bou gíng)
Christmas and New Year greetings	聖誕節同新年快樂 (singdaanjit túhng sànnihh faailohk) 恭喜發財 (gùng héi faat chǒi) - used at Chinese New Year
Easter greetings	復活節快樂 (fuhkwuhtjit faailohk)
Birthday greetings	生日快樂 (sàangyaht faailohk)
I don't speak Cantonese	我唔識講廣東話 (ngóh mhsik góng gwóngdùngwá)
Does anyone speak English?	有冇人識講英文呀? (yáuhmóuh yàhn sīk góng yìngmán a?)
Do you understand?	你明唔明呀? (néih mihngmhmihng a)
Sorry, I didn't get that	對唔住, 我唔明白 (deuimhjyuh, ngóh m̀h mihngbaahk)
What did you say?	你講乜嘢話? (néih góng m̀tyéh wá?)
Can you translate it for me?	你可唔可以幫我翻譯呀? (néih hómhhóyíh bòng ngóh fáanyihk a?)
What does this mean?	呢個點解呀? (nīgo dímgáai a?)
How do you pronounce that?	呢個點讀呀? (nīgo dímduhk a?)
There's a problem in the room	間房有啲問題 (gàanfóng yáuhdī mahntàih)
There's no hot water	冇熱水 (móuh yihtséui)
The tap/faucet is leaking	水龍頭漏水 (séuilùhngtàu lauhséui)
The drain is blocked	坑渠塞咗呀 (hàngkèuih sākjó a)
The air conditioner is too noisy	冷氣好嘈呀 (láahnghei hóu chòuh a)

English	廣東話 / 粵語 (Cantonese)
I would like to move to another room	我想換過間房 (ngóh séung wuhngwo gàanfóng)
When should I vacate the room?	我幾時要退房呀? (ngóh géisih yiu teufóng a)
I'd like to check out	唔該, 埋單 (m̀hgòì màaihdaan)
I'd check out on this date	我嗰日會走 (ngóh goyaht wúih jáu)
Please call a taxi for me	唔該幫我叫架的士呀 (m̀hgòì bòng ngóh giuga dīksí a)
May I see the bill please?	我可唔可以睇吓賬單呀? (ngóh hómhhóyíh táihá jeungdàan a)
How much is the total bill?	賬單總數係幾多錢呀? (jeungdàan jóngsou haih géidō chín a)
Can I have an itemized bill?	唔該, 俾張詳細賬單我呀? (m̀hgòì, béi jèung chèuhngsai jeungdàan ngóh a)
I think there's a mistake on this bill	我覺得呢張單有一度錯咗 (ngóh gokdāk ni jèungdàan yáuh yátdouh cho jó)
Are you free for lunch?	我地一齊食晝飯好嘛? (ngóhdeih yatchàih síhk ngaanjaufaahn hóu ma?)
Are you free this evening?	你今晚得唔得閒呀? (néih gámáahn dāk̀m̀hdāk̀hàahn a?)
Can you suggest a place for lunch?	可以介紹個食晏嘅地方嗎? (hóyíh gaaisiuh go síhk ngaan ge deihfóng ma?)
I'll meet you there	我地喺嗰度見 (ngóhdeih hái gódouh gin)
I'll meet you then	你地到時見 (néihdeih dousih gin)
Can I have your phone number?	可以講你個電話號碼我知嗎? (hóyíh góng néih go dihnwá houhmáh ngóh jì ma)
Can I have your address?	可以講你個地址我知嗎? (hóyíh góng néih go deihjí ngóh jì ma)
This is my phone number	呢個係我嘅電話號碼 (nīgo haih ngóh ge dihnwá houhmáh)
This is my address	呢個係我嘅地址 (nīgo haih ngóh ge deihjí)
Is there a restaurant near here?	附近有冇餐館呀? (fuhgahn yáuhmóuh chāngún a?)
I'd like to reserve a table	我想訂一張枱 (ngóh séung dehng yájtjèung tóì)
We have a reservation	我地訂咗張枱嘍 (ngóhdeih dehng jó juèng tóì ge la)
Do you have an English menu?	你地有冇英文餐牌呀? (néihdeih yáuhmóuh yìngmán chānpáai a?)
Can I see the wine list?	我可唔可以睇吓個酒單呀? (ngóh hómhhóyíh táiháa go jáudāan a?)
I am a vegetarian	我食齋 (ngóh síhk jāai)

BUILDING, CLASSROOM AND FLOOR CODES AT HKBU

BUILDING AND CLASSROOM CODE	
Baptist University Road Campus	BURC
Academic and Administration Building	AAB
Communication and Visual Arts Building	CVA
Dr. Ng Tor Tai International House	NTT
Jockey Club Academic Community Centre	ACC
Jockey Club School of Chinese Medicine Building	SCM
Madam Chan Wu Wan Kwai School of Continuing Education Tower/ Jockey Club Academic Community Centre	SCE
Student Residence Halls	SRH
Ho Sin Hang Campus	HSHC
Academic Community Hall	ACH
Au Shue Hung Building	ASH
Au Shue Hung Building and Sing Tao Building	AST
Cha Chi-ming Science Tower	SCT/LT
Christian Education Centre	CEC/CHAP
Fong Shu Chuen Library	FSC
Lui Ming Choi Centre	LMC
Oen Hall Building, East Wing	OEE
Oen Hall Building, Main Wing	OEM
Oen Hall Building, West Wing	OEW
Sir Run Run Shaw Building	RRS
Sing Tao Building	STB
Wai Hang Sports Centre	WHS
Wai Hang Sports Centre (Activities Room)	ACTR
Wai Hang Sports Centre (Fitness Room)	FITR
Wai Hang Sports Centre (Main Hall)	MHALL
Wai Hang Sports Centre (Squash Court)	SQCT
Wai Hang Sports Centre (Swimming Pool)	SWPL
Yeung Shui Sang Building	YSS
Shaw Campus	SC
Au Shue Hung Memorial Library	AML
David C. Lam Building	DLB
David C. Lam Building (Dr. Stephen Hui Sports Hall)	SHSH
Joint Sports Centre	JSC/GOLF
Joint Sports Centre (Multi-Purpose Court)	MPC
Joint Sports Centre (Tennis Court)	TNSCT
Madam Kwok Chung Bo Fun Sports and Cultural Centre	SCC
Shaw Tower	SWT
The Wing Lung Bank Building for Business Studies	WLB
Kai Tak Campus	KTC
Academy of Visual Arts	AVA

BUILDING AND CLASSROOM CODE	
Shuk Mun Campus	SMC
Chinese Medicine Clinics of School of Chinese Medicine	
Haven of Hope - Hong Kong Baptist University Chinese Medicine Specialty Clinic	CWB Clinic
HKBU Chinese Medicine Clinic (Jockey Club Cadenza Hub)	TPC Clinic
HKBU Chinese Medicine Specialty Centre	TSTKF Clinic
HKBU First Hong Kong Island Wei Ke Qiang Chinese Medicine Spe- cialty Clinic	HKG Clinic
HKBU Mr. and Mrs. Chan Hon Yin Chinese Medicine Specialty Clinic and Good Clinical Practice Centre	CHY Clinic
HKBU School of Chinese Medicine – Lui Seng Chun	LSC Clinic
HKBU Tsim Sha Tsui Chinese Medicine Clinic	TST Clinic
The Hong Kong Anti-Cancer Society-HKBU Chinese Medicine Centre	ACS Clinic
Headquarters of School of Continuing Education	
Franki Centre	FC
Learning Centres of School of Continuing Education	
Kowloon East Centre	KLNE
Kowloon Tong Campus Centre	KTC
Shek Mun (Shatin) Campus Centre	SMC
Town Centre	TWN
Tsim Sha Tsui Centre	TST
Wan Chai Centre	WC
Senior Staff Quarters (Fo Tan)	SSQ
Shiu Pong Hall	SPH

FLOOR CODE

For any floor code, the last two numerals denote room number, except for floor code that has only one numeral, in which case, it denotes the floor number.

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