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# **FACT SHEET FOR STUDENTS EXCHANGE PROGRAMS**

**FOR NON-EU INCOMING  
STUDENTS 2024-2025**

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## GENERAL INFORMATION

**Institution:** Aix-Marseille Université (AMU)

**President:** Pr Eric BERTON

➤ [Institutional website:](#)



➤ [AMU's presentation video:](#)



**Students Mobility Director :** Mrs Marie TREDY

**International Relations Office postal address:**

Aix-Marseille Université

Direction des Relations Internationales

Bât. Porte, 29 Avenue Robert Schuman

13621 Aix-en-Provence France

➤ [Information about exchange programs:](#)



## NOMINATION & APPLICATION PROCESS

### UNIVERSITY NOMINATION DEADLINES



**FULL YEAR (FY) or FALL semester (S1):**

1st April 2024

**SPRING semester (S2):**

1st October 2024

### STUDENT APPLICATION DEADLINES

**FULL YEAR (FY) or FALL semester (S1):**

21st April 2024

**SPRING (S2) semester:**

21st October 2024

### APPLICATION PROCESS

#### Step 1 NOMINATION

Exchange students are nominated through the International Office of their home university. Once their nomination has been confirmed by AMU, online application has to be submitted.

#### Step 2 ONLINE APPLICATION

Students must complete the online application through AMU's mobility portal.

The documents listed on the next page have to be submitted.

#### Step 3 ADMISSION

After the application has been examined and accepted, students will receive an admission letter as well as "the welcome package" with all useful information.

## LIST OF DOCUMENTS NEEDED TO SUBMIT APPLICATION

- ✓ **Resume**
- ✓ **Academic transcript of records**
- ✓ **Language proficiency certificate:** *depending on the faculty, see below for more details*
- ✓ **Cover Letter**
- ✓ **Learning agreement** (*preselected courses at AMU by nominated students*): a minimum of credits in their main field of studies might be required by some faculties
- ✓ **Reference Letter** for some faculties only (*Sciences, Pharmacy, Public Management, Sciences of the Universe*)

## REQUIRED LEVEL OF LANGUAGE PROFICIENCY

Students may pursue courses in French and/or English. Language level requirement depends on the Faculty:



**Students with at least a B1 level in French** may pursue regular French taught courses (B2 level is required at the Faculty of Law and the Graduate School of Management). A B1 level in French is required at the Faculty of Law to pursue courses taught in English. A French Language certificate (TCF, DELF, DALF) is highly recommended.



**For some countries, a language certificate is required for immigration purposes.**



**Students with at least B2 level in English** may pursue regular courses taught in English (C1 level in English is required at the Faculty of Arts and Humanities and TOEFL iBT 85 or IELTS 6.0 at the Graduate School of Management (with a possibility of individual interview if needed). Evidence of English proficiency is highly recommended (*TOEFL, TOEIC, IELTS*).

## CONTACTS...

### ... FOR NOMINATION & APPLICATION FOR UNIVERSITY-WIDE STUDENT EXCHANGE AGREEMENTS:

**USA, Canada, Australia, Latin America:**  
dri-exchange-americas-australia@univ-  
amu.fr

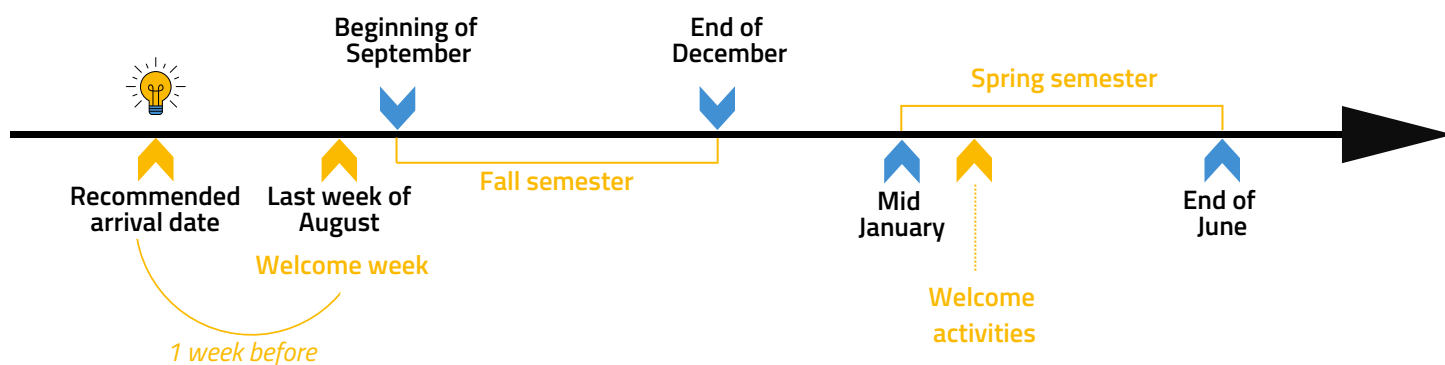
**Asia:**  
dri-exchange-asia@univ-amu.fr

### ... FOR NOMINATION & APPLICATION FOR EXCHANGE AGREEMENTS AT FACULTY LEVEL: ➔



# ACADEMIC INFORMATION

## ACADEMIC CALENDAR



\* Depending on the programme / faculty the calendar may vary

## COURSES OPEN TO EXCHANGE STUDENTS

➤ French-taught courses:



English-taught courses: ➤



## COURSE LOAD PER SEMESTER

24 ECTS credits  
minimum authorized

30 ECTS credits  
recommended

34 ECTS credits  
maximum authorized

In the event of a number of credits lower than 24 ECTS is authorized by the sending university, please contact us so that we **can verify this possibility with the AMU faculties directly.**

## GRADES AND REQUIREMENTS

- ECTS grades — 20 points scale —		Definition
A	16-20	Excellent
B	13-16	Good
C	10-13	Average
D	8-10	Below average
E	6-8	Insufficient
F	0-6	Fail

This reference table is provided for information only, please note that some variations may apply depending on the host faculty.

## TRANSCRIPT OF RECORDS

Transcripts are to be sent to the partner university within 2 months after the exchange semester ends.

*NB: Possibility to re-sit failed exams in June.*

*Depending on the programme / faculty, there may be no re-sits sessions.*

## SUL (UNIVERSITY LANGUAGE CENTER)

### FLE-AMU FRENCH CLASSES OPEN TO EXCHANGE STUDENTS

Students can follow up to 30 hours of French courses, spread over 10 weeks (each semester). Please note that these classes are subject to availability. Depending on the host faculty, students may qualify for 3 or 6 ECTS. To do so, students are required to **include "FLE-AMU" courses in their Learning Agreement** and to follow **9 additional hours of online self learning**.



Students from the Faculty of Arts, Letters, Languages and Humanities and students from Aix-Marseille Graduate School of Management will receive FLE classes within their faculties



### FULL-TIME FRENCH COURSES AT SUL

This full-time programme, available for one semester or full academic year, is open to international students. Students can obtain **the University Diploma in French Language and Culture** (DU de langue et culture française).



**Level?** From complete beginners to experienced users.

**Language test?** Mandatory online placement test is organised before arrival.



[more info](#)

Online application for students admitted full-time at our French Language center (SUL) is simplified

**Credits?** 30 ECTS per semester for 18 hours of classes per week and possibility of taking 2 or 3 hours additional workshops.

### Rates?

2800€

1650€

End of fall semester

1650€

End of spring semester

+ Additional workshops per semester  
170€ (2h long) or 255€ (3h long)

Tuition fee waiver or discount for students only from specific programmes\* or exchange students for whom a specific agreement\* has been negotiated with their home university.

*\*Check with your AMU coordinator.*





# LIFE IN AIX-MARSEILLE

## HEALTH MEASURES

COVID-19 now seems far away from our lives. We still recommend that students check conditions for entering France before departure as they may vary according to their country of origin and their vaccination status.

As part of tuberculosis prevention, you will be contacted by the University's Student Health Service (SSE) to schedule a chest X-ray.



[more info](#)

## STUDY PERMITS/VISA PROCESS

Students must check with the appropriate French Embassy or Consulate in their home country for information about how to apply for a student visa.



[more info](#)

## INSURANCE

**Non EU-students** have to register online to the free of charge French health plan on their arrival in France.

They also have to subscribe to housing insurance and personal liability insurance. Students should check their housing insurance contract, sometimes the liability insurance is already included.



[more info](#)

## TRANSPORTATION

### ARRIVAL BY PLANE

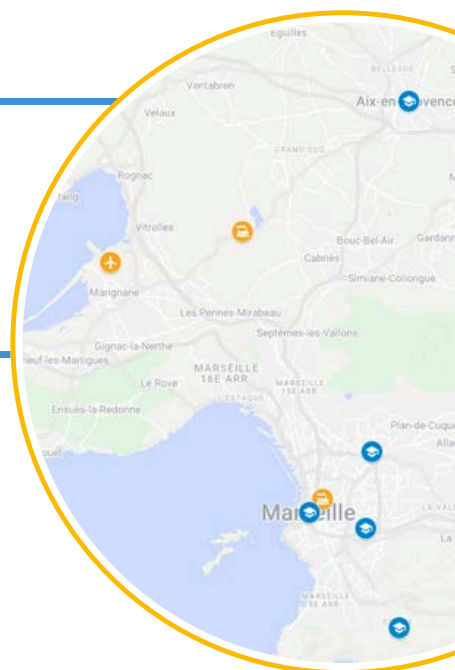
The closest airport to Aix-en-Provence and Marseille is **MARSEILLE-PROVENCE AIRPORT** located approximatively 20 miles away from Aix or Marseille. Students will be able to use a shuttle service to get to Marseille or Aix-en-Provence.

### ARRIVAL BY TRAIN

There are two different train stations "gares" associated with **Aix-en-Provence**:

- **the Gare SNCF Aix Centre-Ville** is located downtown Aix-en-Provence
- **AIX TGV** is the high speed train station located about 15 minutes by bus outside of Aix-en-Provence.

Only one train station is associated to Marseille: **Gare SNCF Marseille Saint Charles**



## COST OF LIVING



**Accommodation in Hall of Residence:**

≈ 250 €/month

**Accommodation off-campus:**

≈ 500 €/month



**Food expenses:**

≈ 300 €/month

**Campus cafeteria:**

≈ 3 € per meal







[more info](#)



## ON CAMPUS HOUSING

Students can apply for on campus housing in Aix-en-Provence or in Marseille. Each single room (10 m<sup>2</sup>) is furnished with a bed, a desk, a chair, a fridge, a washbasin, a shower and private toilet. Shared kitchen facilities can be found in each building. To book their room, students will be required to:

### >>> Before their arrival

-  Fill in the MoveOn and MesServicesEtudiants forms
-  Confirm their booking through a 100€ down payment
-  Upload their proof of identity and housing insurance including personal liability and VISALE when needed
-  Sign and upload their housing contract

### >>> Upon their arrival

-  Pay their room for the whole semester at the frontdesk of the residence
-  Pay a security deposit (refunded at check out)



NB. Cash payment is not accepted. Students should confirm with their bank that they can make international payments with their card.



## SURROUNDINGS



### ➤ Aix-en-Provence:

A vibrant historic city and arts center



### ➤ Marseille:

A major port near the French Riviera, at the foot of the Parc National des Calanques

## STUDENT RESOURCES & SERVICES

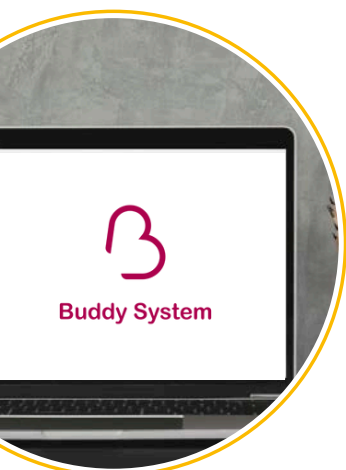
### BUDDY SYSTEM

International students can take part in the Buddy program and have a student tutor.

A local student (a Buddy) will help integration at the university.



➤ [more info](#)



## WELCOME DESK

The Welcome Desk for international students is open from the last week of August until the end of September on site and by appointment.

This event offers international students the **opportunity to meet our different local partners and get valuable assistance in completing all the administrative procedures they need to deal with:**



[more info](#)



Visa



Health insurance



Complementary insurances



Bank account



Housing and accommodation



Student membership transport passes

It will also help them to get in touch with the different services of AMU.

## INTERNATIONAL WELCOME ACTIVITIES

During the first semester, students have the opportunity to register for cultural and social activities and be immersed in their future campus and local life during the integration week.

It is highly recommended to arrive one week before the beginning of the fall semester and take part in the International Welcome Week.

In the second semester, new exchange students can register for the Integration Day to get to know each other and discover their new environment.



[more info](#)

All the activities are free of charge.



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