**Factsheet for Exchange Student Program** 

Ver: 11103

General Information and Contacts			
Name of University	National Taiwan Normal University		
	http://en.ntnu.edu.tw/		
Office Address	Office of International Affairs		
	No. 162, Section 1, Heping East Road, Taipei 10610, Taiwan		
	Tel: +886-2-7734-1282		
	Fax: +886-2-2369-8305		
	https://bds.oia.ntnu.edu.tw/bds/en/web		
Contact Person, Title	Inbound Exchange Program Coordinator		
and E-mail	Mr. Daniel LIN	Ms. Stephanie HSU	
	Tel: +886-2-7734-1269	Tel: +886-2-7734-1273	
	E-mail: govisiting@deps.ntnu.edu.tw		
	Outhound Evolunge Brogrove Coordinator		
	Outbound Exchange Program Coordinator  Ms. Serena CHEN Ms. Mika MA		
	Tel: +886-2-7734-1263	Tel: +886-2-7734-1281	
Dunguage Outline	E-mail: mika.ma@ntnu.edu.tw  E-mail: mika.ma@ntnu.edu.tw		
Program Outline	https://bds.oia.ntnu.edu.tw/bds/en/IE		

Academic Calendar		
Fall Semester	Spring Semester	
Class begins: early/mid-September	Class begins: mid/late-February	
Class (exam.) ends: early/mid-January	Class (exam.) ends: mid/late-June	

Accommodation		
On-campus Dormitory	NTNU Campus Inn is one of the newest NTNU dormitories, located at Library	
	Campus with convenient transportation, safe neighborhood, and easy	
NTNU Campus Inn	access to daily necessities. It provides front desk service and security control	
(operated by School of Continuing	for public area, and well-equipped in-room facilities like bathroom, beds,	
Education [SCE], NTNU)	desks, chairs, closets, air conditioneretc. Students will receive application	
	information for NTNU Campus Inn after being admitted as exchange	
	students, they can apply for their preferred room type by filling out the on-	
	line application form. Please note that NTNU SCE reserves the rights to	
	adjust the room or bed.	
Types and Fees	• Rent Fee: TWD 36,500 ~ TWD 60,500 per semester (subject to change)	
	Room Types: 3-bed/4-bed room	



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Application		
Number of Exchange Students Accepted	Based on agreement and balance. Subject to discussion between two institutions.	
Length of Study	One semester or one academic year	
Levels	Undergraduate or graduate students	
Application Period	Fall Semester: early-March to late-April Spring Semester: early-September to late-October (of previous year)	
Minimum GPA Requirement	GPA 3.0/4.3 or 75% average	
Minimum English Requirement	TOEFL iBT 80 or IELTS 6.5 (suggested requirement)	
Other Language Requirements (for specific departments)	<ul> <li>Department of History: TOCFL Level 4 or New HSK 6</li> <li>Department of Chinese as a Second Language:         <ul> <li>Undergraduate</li> <li>Certificate of taken 180-hours of Chinese courses</li> <li>Graduate</li> <li>TOCFL Level 4 or New HSK 6</li> </ul> </li> <li>Department of East Asian Studies:         <ul> <li>Non-Chinese-speaking Students</li> <li>Undergraduate: TOCFL Level 3 or HSK Level 5</li> <li>Master Program: TOCFL Level 4 or HSK Level 6</li> <li>Doctoral Program: TOCFL Level 5 or HSK Level 6</li> <li>Chinese-speaking Students</li> <li>(1) TOEFL iBT 71 or</li> <li>(2) IELTS 5.5 or</li> <li>(3) TOEIC 750 or</li> <li>(4) College English Test (全國大學英語考試): CET 4 or</li> <li>(5) Public English Test System (全國英語等級考試): PETS 3</li> </ul> </li> </ul>	
Required Documents	<ul> <li>Please upload following documents onto the application system</li> <li>On-line Application Form: <a href="https://bds.oia.ntnu.edu.tw/bds/en/IE">https://bds.oia.ntnu.edu.tw/bds/en/IE</a></li> <li>Study Plan (for undergraduates and graduates)/         Research Plan (for graduates only)</li> <li>Letter of Recommendation</li> <li>Official Academic Transcript (issued within 3 months)</li> <li>Enrollment Certificate (issued within 3 months)</li> <li>Photocopy of Passport</li> <li>* All documents must be in either Chinese or English.</li> </ul>	

Major & Course	
Complete Course Information	http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdlCtrl?language=english
Courses Conducted in English	http://courseap.itc.ntnu.edu.tw/acadmOpenCourse/CofopdlEngTauhtGridCtrl
Global Culture Programs (GCP)	The "Global Culture Programs (GCP)" is a series of culture-related courses that are exclusively taught in English (e.g. "Literature and Arts", "Introduction to Chinese Traditional Culture", "Readings in Chinese and Western Art"etc.). The GCP courses are to be supplemented by credit-bearing Chinese language courses, which provides student with a set of balanced curricula of both culture and language. GCP course list can be found at the link mentioned above.
Course Registration Period	Will notify students before they arrive.
Chinese Language Program	Non-Chinese-speaking exchange students are eligible to take a tuition-waived Chinese training program (up to 6 hours per week) at Mandarin Training Center (MTC). This Chinese training program does not provide academic transcript and credit(s) for attendees, but will provide a <i>Record of Study</i> to prove attendees' study hours, grades, and course(s) they have taken.

Required Course Load		
Minimum Number of Courses	Exchange students are required to enroll in at least one course provided by the Host Department and one course of GCP (Global Culture Programs).	
Maximum Credit Load	Undergraduate: maximum 27 credits in one semester Postgraduate: maximum 18 credits in one semester	
<ul> <li>One semester consists of 18 weeks. 1 hour of lecture/tutorial per week or 2-3 hours laboratory/fieldwork per week for a whole semester results in 1 credit.</li> <li>2 ECTS = 1 credit</li> </ul>		

Others		
Insurance Requirement	Purchase Insurance at Home Country	
	(1) All exchange students are required to purchase both overseas Accidental	
	Insurance & overseas Medical Insurance at home country.	
	(2) Each kind of insurance shall worth a minimum of NT\$1,000,000 (approx.	
	US\$35,000) valid for the entire exchange period.	
	National Health Insurance (NHI) (1 Academic Year students only)	
	National Health Insurance is required by Taiwanese government from the 7 <sup>th</sup>	
	month after arrival.	

Vaccination/Medical Check	Inbound students should present the health certificate. The form can be downloaded via <a href="http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD">http://www.cdc.gov.tw/downloadfile.aspx?fid=076EEF993D0E32FD</a>	
VISA Application	<ul> <li>Students who study LESS than 6 months         → VISITOR VISA: an extension can be claimed 15 days before expiry.         (https://www.boca.gov.tw/np-147-2.html)</li> <li>Students who study MORE than 6 months         → RESIDENT VISA: required to apply for Alien Resident Certificate (ARC) within 15 days after arrival.         (https://www.boca.gov.tw/np-150-2.html)</li> </ul>	
	Republic of Indonesia Passport Holders Only For Indonesian citizens who plan to study or exchange at universities in Taiwan for more than 6 months, they are required to submit following language proficiency certificate(s) while applying for visa to Taiwan.  Chinese-taught Program: TOCFL A2 or above English-taught Program: TOEFL iBT 26, TOEFL ITP 385, TOEIC 375, IELTS 3.0  (Please check the announcement in Indonesian at website below: https://www.roc-taiwan.org/id_en/post/2379.html)	
Living Cost in Taipei City	Housing (off campus)	NT\$8,000~12,000/month
(The actual living cost depends on individual needs)	Living (meals, transportationetc) + Total	

## **Application Flowchart**

