



Queen Margaret University

EDINBURGH

Student Exchange Programme

Fact Sheet

General Information		
Address	Queen Margaret University Queen Margaret University Drive Musselburgh EH21 6UU UK	
Email	StudyAbroad@qmu.ac.uk LStevenson@qmu.ac.uk	
Website	University	www.qmu.ac.uk
	Study Abroad Programme	www.qmu.ac.uk/study-here/international-students/exchanges-and-study-abroad/
Coordinator	Laura Stevenson International Officer LStevenson@qmu.ac.uk Students should email StudyAbroad@qmu.ac.uk	

Academic Calendar		
Semester 1 (Fall semester)	Start	Early September
	End (including exams)	Late December (exams will end before Christmas)
Semester 2 (Spring semester)	Start	Mid January
	End (including exams)	Early May
* Detailed academic calendar dates can be found at www.qmu.ac.uk/about-the-university/quality/committees-regulations-policies-and-procedures/academic-calendar/		

Academic Information	
Academic requirements	50% average +
Language requirements for non-native speakers of English	www.qmu.ac.uk/study-here/international-students/english-language-requirements/ . Students coming for one semester can have exemption from an IELTS test if taught and assessed in English at home institution. Home institution should provide a supporting letter as part of the application.

Full-time course load	60 SCOTCAT credits (equivalent to 30 ECTS) per semester, usually 3 modules
Courses available to Exchange and Study Abroad students	Request module descriptors by emailing StudyAbroad@qmu.ac.uk detailing which subject area(s) you are interested in, which level (2/3) and which semester(s) you wish to attend QMU.
Course restrictions	Depends on previous depth of study in a subject area. Generally, subjects in Allied Health courses and Acting and Performance are not possible.
Language courses	English language support available from our Effective Learning Service www.qmu.ac.uk/study-here/student-services/effective-learning-service-els/ . No credit attached.
Course registration	Once students have been accepted onto the programme, they will be emailed the modules open to them and they should email their course choices to AcademicAdministration@qmu.ac.uk . Students will be registered for modules just before arrival at QMU.
Transcripts	Transcripts are available after the Exam Board in June each year. Students can obtain a letter of unconfirmed grades earlier than this from AcademicAdministration@qmu.ac.uk if required, or if the final transcript is required more urgently request a Convenor's Action (this can't be guaranteed).

Nomination & Application Process

Nomination deadlines	Semester 1	No set deadline, happy to be as flexible as time will allow
	Semester 2	No set deadline, happy to be as flexible as time will allow
Application deadlines	Semester 1	No set deadline, happy to be as flexible as time will allow
	Semester 2	No set deadline, happy to be as flexible as time will allow
Nomination by home institution	Home institution should email nominations to QMU and then students can be supplied the application details.	
Application by nominated students	Students should complete the online application form https://u.qmu.ac.uk/live/sits.urd/run/siw_ipp_lgn.login?process=siw_ipp_app_crs , selecting Study Abroad (Undergraduate) as the course. Within the application, students can then select up to three areas of study. As part of the application process, students can upload copies of supporting documents – transcripts, details of modules being currently studied and not yet graded, proof of English language proficiency (if relevant), one academic reference and a copy of the passport photo page.	
Visa application (if required)	Students can check if they need a visa https://www.gov.uk/check-uk-visa . Students coming for one semester should come to the UK as a Standard Visitor www.gov.uk/standard-visitor-visa and should complete an ETA application https://www.gov.uk/eta if applying for a visa in advance is not required. Students coming for a full academic or calendar year should come on a Student visa www.gov.uk/student-visa .	
Acceptance documents	For admission to Semester 1	July/August
	For admission to Semester 2	November/December

Accommodation and Facilities		
Application deadlines	Semester 1 (Fall)	August
	Semester 2 (Spring)	December
	Please note that accommodation is in high demand. Whilst we do prioritise Exchange and Study Abroad applicants, they should still apply as early as possible to ensure a room is secured. When a student submits an application to study, we will provide a Conditional acceptance to allow as early an accommodation application as possible.	
University housing	www.qmu.ac.uk/campus-life/accommodation/	
Period of stay	Semester 1	September – December/January
	Semester 2	January – May/June
	Academic Year	September – May/June
	Calendar Year	January - December
	* Expected check-in and –out dates will be announced in due time. Early/late check-in by prior arrangement with the Accommodation Office Accommodation@qmu.ac.uk .	
Other facilities on-campus	Sports Centre, Learning Resource Centre (LRC – combined library, IT facilities and learning spaces), cafeteria, shop, Students' Union (with bar/café). Buses come onto campus and the train station is a two minute walk from the campus.	

Insurance	
Health insurance requirements	All Exchange and Study Abroad students are required to obtain adequate insurance prior to arrival.

Arrival Information		
Expected arrival dates for Exchange and Study Abroad students	Semester 1	Early – mid September
	Semester 2	Early - mid January
Orientation programme	Semester 1	Week before course starts
	Semester 2	Week before course starts
Pick-up service	Students arriving over the September welcome weekend will have access to a meet and greet service at Edinburgh Airport to help with directions to QMU. Full details about getting to the University can be found on our website www.qmu.ac.uk/study-here/international-students/international-student-handbook/ .	

Fees	
Tuition fees payable to QMU	www.qmu.ac.uk/current-students/current-students-general-information/fees-and-charges/
Estimated monthly expenses	www.qmu.ac.uk/study-here/fees-and-funding/